August 23, 2022 – Regular Meeting Minutes

1. The Ascension-St. James Airport and Transportation Authority met on August 23, 2022, at the Louisiana Regional Airport with Chairman Rick Webre presiding. Commissioners Gaudin, Stafford, Amato, Malancon, Boughton, Landry and Keese, were all present and Airport Director, Jason Ball, was also in attendance.
2. A motion by Commissioner Gaudin seconded by Commissioner Amato to approve the meeting minutes from July as presented; motion carried unanimously.
3. Presentations- Joe Bergeron presented the plan for rebuilding the wall on Hangar 25 and the plan to fix hangar 22.
4. Finance- Mr. Ball presented the finance report. The budget is just starting so everything will be coming out next month for upfront payments for annual services. Commissioner Amato moved to approve finance report, seconded by Commissioner Landry.
5. Legal-
6. Engineering: Graham is no longer with PEC Tony is our contact now.
   1. Master Plan – Kutchins and Groh delivered to Jason. Submitted to FAA and DOTD.
   2. CIP- Draft CIP is finished and due to FAA and DOTD by September 1.
   3. Box Hangar- Design is still at Fire Marshal office and Parish for approval.
   4. Fuel System- We are wanting to use BIL funding for this project so still waiting for guidance from FAA. We will draft the request and work with them through the process.
   5. Terminal Apron Construction- about 60% design finished.
7. Operations- Prices for fuel are going down. Makes a big difference for our tenants. Generator is almost repaired.
8. Chairman: We were approved for 190,000 in Priority 2 and 1,000,000 in priority 5. Mr. Baughton discussed the option of bonding a new set of T Hangars. Jason met with DOTD and spoke about the P3 program. We discussed a way to legally accomplish a good partnership that benefits both parties and the state would be willing to pay for asphalt and concrete.
9. Airport Manager: Both Line of Credit Requests for Capitol Outlay have been submitted and circulating for approval.
10. Old Business:
    1. Corporate Hangar- Need Design in hand for box hangars
    2. New Building- Complete
    3. Master Plan- updated in engineering
    4. CIP- submitted update CIP to Haley with BIL funding added.
    5. Water Line- MoDads, water, and Fire Suppression will be in new project
    6. Fuel System- Rick wants contact info for Haley
11. New Business
    1. Purchase of Hangar 25- Purchased for 120,000 once it is recorded we will start accepting rent from Glencoe.
    2. CEA with Treasury- We will be executing a CEA with the Department of the Treasury for 300,000 dollars. Resolution will be on next meeting.
12. Next meeting scheduled for Tuesday September 27, 2022.

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Richard Webre, Chairman Kevin Landry, Secretary